

Monday Managers Memo

Good morning,

The exit gate is broken, we are working to repair it, please ensure you FOB out of it and there is always a guard at the gate unless they unlock something.

Please be sure to contact us if you would like to order your 40th anniversary brick, we can send the invoice to your account and take the order by email or over the phone.

This coming Saturday is the cookie exchange, we hope everyone has a wonderful time!

This coming Sunday is the employee Christmas luncheon, and we will close the office at Noon.

We hope everyone enjoys Thanksgiving. We wish you a very Merry Christmas, Happy Hanukkah, or a warm loving winter if you do not celebrate the holidays.

This is the last Monday memo until January.

Take care of yourselves, be safe, be kind, and remember what you put into the world is what you get back so choose wisely.

Best Regards,

Stephanie